



Jananayak Chandrashekhar University, Ballia



**Curriculum in Accordance with
National Education Policy – 2020**

Programme Name:	Bachelor of Social Work
Subject:	Social Work



Department of Social Work
Jananayak Chandrashekhar University, Ballia
*Shaheed Smark, Near Surha Taal, Basantpur, Ballia - 277301, Uttar
Pradesh, India*

Address: Shaheed Ismark, Basantpur, Uttar Pradesh 277301

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Year	Sem	CODE	COURSE TITLE	Theory/Practical	Credits	Marks
1	I	A160101T	Fundamentals of Social Work (theory)	Theory	4	100
	I	A160102P	Introduction to Field Work Practice (Practical)	Practical	2	
	II	A160201T	Social Science concepts and Social Problems (Theory)	Theory	4	100
	II	A160202P	Field Work Practicum-I (Observational Visit of The agencies)	Practical	2	
2	III	A160301T	Areas of Social Work Practice (Theory)	Theory	4	100
	III	A160302P	Field Work Practicum-II (Intervention of Social Work)	Practical	2	
	IV	A160401T	Methods of Social Work (Theory)	Theory	4	100
	IV	A160402P	Field Work Practicum-III (Importance of Community Base Services)	Practical	2	
3	V	A160501T	Human Growth and Development	Theory	4	200
	V	A160502T	Social Work Practice and Media Information	Theory	4	
	V	A160503P	Field Work Practicum-IV	Practical	2	
	VI	A160601T	Social Legislation and Policy	Theory	4	200
	VI	A160602T	Counselling and Guidance	Theory	4	
	VI	A160603P	Field Work Practicum-V (In Specialty)	Practical	2	
4	VII	A160701T	Social Work Profession and Practice	Theory	5	100
	VII	A160702T	Social Work with Individuals	Theory	5	100
	VII	A160703T	Social Work with Groups	Theory	5	100
	VII	A160704T	Human Growth & Development	Theory	5	100
	VII	A160705P	Orientation & Field Practicum	Practical	4	100
	VIII	A160801T	Social Work with Communities	Theory	5	100
	VIII	A160802T	Social Welfare Administration	Theory	5	100
	VIII	A160803T	Social Science Concepts for Social Worker	Theory	5	100
	VIII	A160804T	Social Problems Social Work Interventions	Theory	5	100
	VIII	A160805P	Study Tour & Practicum Field Work	Practical	4	100

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स्नातक के 5वें सेमेस्टर में प्रत्येक विद्यार्थी को उसके द्वारा चुने गए दो विषयों में से किसी एक विषय (सम्बंधित विषय के शिक्षक/कों के दिशा-निर्देशन) में माइनर रिसर्च प्रोजेक्ट (एमआरपी) के लिए एक शीर्षक का चयन करना होगा जिसे वह पूर्ण करके 6वें सेमेस्टर में मूल्यांकन के लिए जमा करेगा।

In the 5th semester of graduation, every student has to select a topic for a Minor Research Project (MRP) in any one of the two subjects chosen by him/her (under the guidance of the teacher/s of the concerned subject) which he/she has to complete and submit it for evaluation in 6th semester.

❑ स्नातक के 7वें सेमेस्टर में प्रत्येक विद्यार्थी को उसके द्वारा चुने गए विषय से (सम्बंधित विषय के शिक्षक/कों के दिशा-निर्देशन) में रिसर्च प्रोजेक्ट (आरपी) के लिए एक शीर्षक का चयन करना होगा जिसे वह 8वें सेमेस्टर में पूर्ण कर मूल्यांकन हेतु जमा करेगा।

In the 7th semester of graduation, every student will have to select a topic for a Research Project (RP) from the subject chosen by him/her (under the guidance of the teacher/s of the concerned subject) which he/she has to complete and submit it for evaluation in 8th semester.



5. Compton, B.R. (1980). Introduction to Social Welfare and Social Work. Illinois: The Dorsey Press.

6. Desai, Murli, (2006). Ideologies and Social Work: Historical and Contemporary Analysis, Rawat Publication, New Delhi.

7. Prof. Rajaram Shastri, Social-Work (2016): Uttar Pradesh Hindi Sanstha, Lucknow

8. (Baleshwar Pandey) Social-Work

Syllabus

Semester	First (1)
Course Code	A160102P
Course Title	Introduction to Field Work Practice (Practical)
Credit	Two (2)
Course Objective: To understand the genesis and manifestation of social problems and also know the preventive and remedial measures for contemporary social problems and role of social work in addressing social problems. Psychological concepts and its relevance to social Work.	
Learning Outcomes: After successful completion of the syllabus, learners will be able to:	
<ul style="list-style-type: none">* Able to understand the concept and place of field work in Social Work education* Able to understand and develop self-awareness and orientation to field work* Able to explore role of Social worker in different settings* Able to develop skills in Field Work like report writing, observation and Analysis	
Syllabus	
Course Content	
Unit	
I	1. Understanding Self: Self Concept, Dimension, Component 2. Field Work: Concept, Definition, Purpose and Component.
II	1. Field work Learning Plan: Need and Importance 2. Planning for Programmes: Objectives and Process
III	1. Report Writing 2. Field Work Record Writing with Individual, Group and Community
IV	1. Rapport Building, Observation and Analysis 2. Public Relation and Advocacy
References:	
9. Ahuja, Ram (1997) Social Problem in India, Rawat Publishers, Jaipur	
10. Ali, A.F. Iman (1992) Social Stratification Among Muslim-Hindu Community, New Delhi: Commonwealth Publishers	

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11. Bhusan, Vidya & Sachdeva, D.R. (2000) An Introduction to Sociology, Allahabad: Kitab Mahal Crawford, K. (2004). Social Work and human development: Transforming Social Work practice. Exeter: Learning matters.
12. Flippo, Osella and Katy, Gardner (2003) Contraventions to Indian Sociology, Migration Modernity and Social Transformation in South Asia, New Delhi: Sage Publication.
13. Gandhi P. Jagadish (1982) Indian Economy- Some Issues, Institute of Social Sciences and Research, Vellore.
14. Koutsoyiannis (2008, Modern Micro Economics, 2nd Edition, London: Macmillan Press Ltd. Mahajan, G. (Ed.). (2008). Democracy, Difference and Social Justice. New Delhi: Cambridge University Press.

Syllabus

Semester	First (1)
Course Code	A160201T
Course Title	Social Science concepts and Social Problems (Theory)
Credit	Four (4)
Course Objective: To understand the genesis and manifestation of social problems and also know the preventive and remedial measures for contemporary social problems and role of social work in addressing social problems. Psychological concepts and its relevance to social Work.	
Learning Outcomes: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">* To understand and develop insight about sociological concepts for professional social work practice.* Able to understand preventive and remedial measures for contemporary social problems.* Able to understand role of social work in addressing social problems	
Syllabus	
Unit	Course Content
I	Social Groups, Community, Association and Social Institution Social Structure and Social Control
II	Society: Meaning Characteristics and approaches Social Process and Socialization
III	Family: concept, definition, structures, functions Families in vulnerable situations (conflicts, family break-up) Social Work intervention with Families
IV	Social Problems: Concept, Definition and Characteristics

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	Theoretical perspective to social problems Social Work response to Social problems
References:	<ol style="list-style-type: none">1. Ram Ahuja (2014): Social problems in India, Jaipur: Rawat Publication.2. Malcolm Spector (2017): Constructing Social Problems: Routledge Joel Best (2016): Social Problems: W.W. Norton, Incorporated.3. Joel Best (2017): Images of Issues-Typifying contemporary Social Problems, Routledge.4. Madan, G.R. (1981): Indian Social problem, New Delhi: Allied publication5. H.S, Becker. (1966). Social Problems-A Modern Approach. New York: John Wiley and Sons.

Syllabus

Semester	II
Course Code	A160202P
Course Title	Field Work Practicum-I (Observational Visit of The agencies)
Credit	Two (2)
Course Objective: To understand the genesis and manifestation of social problems and also know the preventive and remedial measures for contemporary social problems and role of social work in addressing social problems. Psychological concepts and its relevance to social Work.	
Learning Outcomes: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">* Able to understand the significance of field work in social work education* Able to understand role of professional Social Workers in different settings* Capable to understand the role of professional social workers* Able to understand the programmes and projects of governmental and non-governmental social welfare/developmental agencies/organisation	
Syllabus	
Unit	Course Content
I	Attend orientation programme organized by the department
II	Agency/ Community visits for learning agency/ Community/ structure, functioning, policies, programmes & activities, services and networking with other organization
III	Establish contact and develop rapport with agency personnel, volunteers and community

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IV	Regular reporting to all concerned persons (both at agency and college level) during scheduled meetings and supervisor/ individual conferences under the guidance of supervisor
References:	
6. Singh, A.P (2017). Strengthening Field Work in Social Work Education. Lucknow, India. Rapid Book Services.	
7. Subhedar, I.S. (2001) Field Work Training in Social Work. New Delhi: Rawat Publications.	
8. Verma, R.B.S and Singh A.P. (2011), Handbook of Field Work Practice Learning in Social Work, Lucknow, India: New Royal Book Company.	

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Syllabus

Semester	Third
Course Code	A160301T
Course Title	Areas of Social Work Practice(Theory)
Credit	4
Course Objective:	
<ul style="list-style-type: none">To Develop understanding about the fields of social work.To get acquainted with the social work interventions in the fields of social work.	
Learning Outcome: After successful completion of the syllabus, learners will be able to:	
<ul style="list-style-type: none">Able to gain opportunity in understanding contemporary fields of social work professionAble to influence to practice, analyze and evaluate social work interventionAble to develop understanding of different areas of social work practice like correctional social work, medical, psychiatric and school social work	
Syllabus	
Unit	Course Content
i	Community and Ecological Development <ol style="list-style-type: none">Community Development: Concept and EvolutionRural and Urban Community Development Programmes and 73rd and 74th Constitutional AmendmentsEcology and Development: Concept and Inter linkages
ii	Industrial and Correctional Social Work <ol style="list-style-type: none">Organized and Unorganized Labour: Concept, Definition, Characteristics and IssuesConcept of Labour Welfare, Industrial Relations and Human Resource ManagementCorrectional Social Work: Concept, Definition, Characteristics and ProblemsSocial Work Practice in Correctional Institutions
iii	Medical, Psychiatric and School Social Work <ol style="list-style-type: none">Medical and Psychiatric Social Work: Concept, Meaning, Definitions and Scope

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	2. Role and Functions of Medical and Psychiatric Social Workers 3. School Social Work: Concept, Need and Challenges
iv	Gender and Empowerment 1. Advocacy, Legal Rights and Human Rights Campaign 2. Women's Empowerment: Concept, Definition, and Current Status 3. Policies and Programmes for Women's Empowerment
Suggested Readings: 1. Uttar Pradesh Hindi Santhan "समाजकार्के क्षेत्र 2. Bajpai, A. (2003). Child Rights in India – Law, Policy and Practice, Delhi: Oxford University Press. 3. Bhattacharya, S.K. (2003): Social Defence: An Indian Perspective. New Delhi: Regency Publications. 4. Colin Pritchard (2006), Mental Health Social Work, USA:Routledge. 5. Desai , Arvind (1988) : Psychiatric and Modern Life, NewDelhi : Sterling Publishers Pvt. Ltd.	

Subject: Social Work

Syllabus

Semester	III
Course Code	A160302P
Course Title	Field Work Practicum-II Intervention of Social work in field approach
Credit	2
Course Objective: <ul style="list-style-type: none">To give exposure to the students to various social welfare & development programmes and services.To develop sensitivity towards the needs, problems and issues affecting the life and living of individuals & families, groups and communities and level of their consciousness.To develop an understanding of agency's structure, function, service delivery system etc. and/or community, its characteristics, structure, nature and identities of people, dynamics of relationships, resources and opportunities.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">Capable to critically examine the agency's structure, functions, resources, services delivery system etc.Able to integrate theoretical knowledge with field practice (i.e. principles , skills, techniques etc)To apply programme media skills in social work interventions	
Unit	Course Content
	Task/ Activities <ol style="list-style-type: none">To perform the assigned task during field work.Work with volunteers,professionals and outreachworkesrs int the agency and community.

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	<ol style="list-style-type: none"> 3. Regular reporting to all concerned persons (both at agency and college level)during scheduled meetingsand supervisory/individual conferences . 4. Prepare and submit learnin g plans 5. Complete and submit weekly records of field work. 6. Prepare group conference and focus group discussion 7. Continous self-assessment of field work experiences.
	<p>Suggested Continuous Evaluation Methods: Note: The field work assessment will be done by both internal supervisor and external examiner.The students will be required to submit their weekly report to the respective supervisors. The studentswill be required to appear in viva-voce before the external examiner.The distribution of internal and external marking scheme will be 75 and 25 respectioevly Field Work Evaluation: Observation/ Research Orientation of Students: Intervention in Field:</p>
	<p>Suggested Readings: bswinfo@ignou.ac.in</p>

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Syllabus

Semester	IV
Course Code	A160401T
Course Title	Methods of Social Work (Theory)
Credit	4
Course Objective:	
<ul style="list-style-type: none"> • To understand the methods of social work and its application in practice. • To develop competencies in learners to use methods in practice while working with individuals and families. • To equip learners with values and skills necessary for working with individuals and families. • To develop understanding regarding community organization as a method of social work. 	
Learning Outcome: After successful completion of the syllabus, learners will be able to:	
<ul style="list-style-type: none"> • Able to understand the different areas of social work practice. • To develop skills to work in diverse areas of social work practice • To understand intervention of social work in various settings 	
Unit	Course Content
I	<p>Social Case Work</p> <ol style="list-style-type: none"> 1. Concept of Social casework 2. Components of Social Case Work 3. Principles of Social Case Work 4. Process of Social Casework 5. Workers- Client relationship 6. Casework tools 7. Skills of Casework

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ii	Social Group Work <ol style="list-style-type: none">1. Concept of social group work2. Skills and techniques3. Group behavior and Dynamics Community Organization <ol style="list-style-type: none">1. Concept of Community, Types Of Community2. Community power structure3. Process of Community Practice4. Community Organization and Community Development
iii	Social Welfare Administration <ol style="list-style-type: none">1. Concept, History and Principles2. Structure and Process: Registration of Social Welfare Organization, NGOs and GOs as Service Providers3. Components of Social Welfare Administration Social Work Research <ol style="list-style-type: none">1. Basics Of Research2. Social Science Research and Social Work Research3. Research Design and Process4. Sampaling and Data Collection5. Stastical Tools and Use of Computer in Research
iv	Social Action <ul style="list-style-type: none">• Concept, Models and Strategies Social Change• Approaches Of Social Action• Gandhian and Ambedkar approach to Social Action Social Movements <ul style="list-style-type: none">• Concept and Nature• Classification Of Social Movements
Suggested Readings: <ol style="list-style-type: none">1. Gupta, S.C., (2012), Fundamentals of Statistics, 7th revised ed., Himalaya PublishingHouse, New Delhi.2. Kerlinger, F. (1986). Foundations of Behavioral Research. New York: Holt, Rinehartand Winston.3. Kothari, C. R.,(2004) , Research Methodology –Methods and Techniques, 2nd ed.,4. Kumar, R., (2006), Research Methodology, 2nd ed., Pearson Education, New Delhi5. Bhattacharya, S. (2006). Social Work Administration and Development. Jaipur:Rawat PublicationsF6. Freiere.P(2005) Pedagogy of the Oppressed.New York:Continium,pp43-1007. Siddiqui,HY (1997) Community Organization in India. New Delhi:Harman8. Siddiqui HY (2008) Group Work :Theories and Practices.Jaipur:Rawat Publications Suggested equivalent online courses: http://mssw.inbswinfo@ignou.ac.in	



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Syllabus

Semester	III
Course Code	A160402P
Course Title	Field Work Practicum-III (Importance of Community Base Services)
Credit	2
Course Objective:	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">• Capable to critically examine the agency's structure, functions, resources, services delivery system etc.• Able to integrate theoretical knowledge with field practice (i.e. principles , skills, techniques etc)• To apply programme media skills in social work interventions	
Unit	Course Content
	Task/ Activities <ul style="list-style-type: none">7. To perform the assigned task during field work.8. Work with volunteers,professionals and outreachworkesrs int the agency and community.9. Regular reporting to all concerned persons (both at agency and college level)during scheduled meetingsand supervisory/individual conferences .10. Prepare and submit learnin g plans11. Complete and submit weekly records of field work.12. Prepare group conference and focus group discussion7. Continous self-assessment of field work experiences.
	Suggested Continuous Evaluation Methods: Note: The field work assessment will be done by both internal supervisor and external examiner. The students will be required to submit their weekly report to the respective supervisors. The studentswill be required to appear in viva-voce before the external examiner. The distribution of internal and external marking scheme will be 75 and 25 respectiovely Field Work Evaluation: Observation/ Research Orientation of Students: Intervention in Field:
Suggested Readings: bswinfo@ignou.ac.in	

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Syllabus

Semester	V
Course Code	A160501T
Course Title	Human Growth and Development
Credit	4
Course Objective: <ol style="list-style-type: none">1. Learning about the major concepts and theoretical perspectives in psychology.2. Understanding the nature and development of human behaviour in socio-culture concept.3. Imparting concepts related to social psychology.4. Enabling Students to understand the different theories.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">• To understand psychological concepts and its relevance to Social Work and the basic concepts and processes in social psychology and its relevance to Social Work• To understand determinants and processes of personality development• Able to understand social attitudes and psycho-social behaviour	
Unit	Course Content
I	Human Growth and Development. <ol style="list-style-type: none">1. Meaning and definition2. Biological influences of Human Growth and Behaviours3. Factors Affecting Human Development Indian Concepts and Humanistic Perspective of Human Development <ol style="list-style-type: none">1. Physical, Social and Educational Aspects of the following developmental stages with special reference to Indian conditions
II	Different Stages of Human Development (I) <ol style="list-style-type: none">1. Infancy2. Early Childhood3. Middle and Late Childhood Different Stages of Human Development (II) <ol style="list-style-type: none">1. Adolescence2. Early Adulthood3. Middle Age4. Old Age
III	Introduction to Social Psychology <ol style="list-style-type: none">1. Social Psychology: Concept, Definition and Relevance to Social Work2. Perception3. Motivation: Concept and Factors affecting Motivation Emotion and Intelligence Personality and Social Learning <ol style="list-style-type: none">1. Personality: Concept, Determinants, and Characteristics2. Learning, definition and types
IV	Theories <ol style="list-style-type: none">2. Personality: Concept and Determinants3. Psychoanalytic Theories of Personality: Freud and Carl Jung

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	<p>4. Behaviour and Humanistic Theories: B.F. Skinner and Carl Rogers</p> <p>Social Attitude and Collective Behaviour</p> <ol style="list-style-type: none">1. Social Attitude: Meaning, Definition2. Collective Behaviour: Characteristics and Dynamics3. Leadership: Meaning, Definitions, Traits and Functions
<p>Suggested Readings:</p> <ol style="list-style-type: none">1. Chowdhary, Richa (2010) "Vikasatmak Manovigyan" New Delhi, NamanPrakashan2. Dandapani, S. (2005). General Psychology. Hyderabad: Neel Kamal Publications3. Kuppaswamy, B. (1972). Elements of Social Psychology. New York: Asian Publishing House.4. Mishra Brij Kumar "Manovigyan" Publisher: Prentice-Hall of India Pvt.Ltd5. Morgan, C.T., King, R.A. Weisz, J.R., Schopler, J. (2001). Introduction to Psychology. New Delhi: Tata McGraw and Hill.6. Myers, D.G. (2005). Social Psychology (8th ed.). New Delhi: Tata McGraw Hill Pub. Co. Ltd.	

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Syllabus

Semester	V
Course Code	A160502T
Course Title	Social Work Practice and Media Information
Credit	4
<p>Course Objective:</p> <ol style="list-style-type: none">1. Give exposure to the students to various social welfare & development programmes and services.2. Develop sensitivity towards the needs, problems and issues affecting the life and living of individuals & families, groups and communities and level of their consciousness.	
<p>Learning Outcome: After successful completion of the syllabus, learners will be able to:</p> <ul style="list-style-type: none">• Concept, Importance and relevance of media and information literacy• Able to understand social realities and issues from the lens of social media• Able to explore the roles of media and other information providers• Able to understand how knowledge of media and information literacy is helpful for social workers for critically attending social issues• Able to develop and sharpen skills for using media, information and digital communication	
Unit	Course Content
I	<p>Introduction to Communication</p> <ol style="list-style-type: none">1. Communication: Concept, Meaning, Definition and Components2. Principles and Process of Communication, Types of Communication <p>Media and Information Literacy</p> <ol style="list-style-type: none">1. Media: Concept, Components and Importance2. Information and Digital Literacy: Concept, Components and Importance3. Forms of Media,
II	Communication Tools

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	<ol style="list-style-type: none">1. Communication Tools in Prevention and Resolving Community Issues: Puppets, Songs, Folklore, Street Theatre, Posters, Logos and Exhibitions.2. Contemporary Communication Tools: Facebook, WhatsApp, Blogs, Instagram and twitter3. Information Education and Communication: Means and Importance <p>Communication and Social Work Practice</p> <ol style="list-style-type: none">1. Role of Media and Information in Perception Building of Social Issues2. Use of Media, Information and Digital Literacy for Social Change3. Communication in Social Work Practice
III	<p>Programme Media</p> <ol style="list-style-type: none">1. Programme Media: Concept, Meaning, Definition and Purpose2. Scope of Programme Media3. Role of Programme Media in Social Work <p>Types of Programme Media</p> <ol style="list-style-type: none">1. Types of Programme Media: Advertisement, Flip Chart,2. Application of Programme Media in Various Settings
IV	<p>Essentials of Programme Media</p> <ol style="list-style-type: none">1. People-Centred Approach to Programme Media2. People/Target Group Participation in Social Work Programme3. Planning Programme Media Activities: Role of Social Worker <p>Skills for Programme Media</p> <ol style="list-style-type: none">1. Self-Awareness2. Organizing3. Planning4. Listening
<p>Suggested Readings:</p> <ol style="list-style-type: none">1. Menon, Mridula, Gandhi, Ved Prakash (1997) Media and Communications- Vol. I. (New Information Order): New Delhi: Kanishka Publishers/Distributor2. Trecker, H.B. (1970). Social Group Work- Principles and Practices, New York: Association Press3. Wholey, J. Hartry, S. Harry, P. Kathryn, E. (2004). Hand Book of Practical Programme Evaluation. (2nd ed.). Jossey- Bass: A Wiley Imprint	

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Syllabus

Semester	V
Course Code	A160503P
Course Title	Field Work Practicum-IV
Credit	2
Course Objective:	

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<ol style="list-style-type: none">1. Develop an understanding of agency's structure, function, service delivery system etc. and/or community, its characteristics, structure, nature and identities of people, dynamics of relationships, resources and opportunities.2. Give an opportunity to learn to make use of professional relationship and referrals to deal with human problems.3. Acquiring knowledge about communication, its process and various aspects.
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ol style="list-style-type: none">1. Able to understand the concept and place of field work in Social Work education2. Able to understand and develop self-awareness and orientation to field work3. Able to explore role of Social Worker in different settings4. Able to develop skills in Field Work like report writing, observation and Analysis
Course Content
Field Work Task/Activities <ol style="list-style-type: none">1. Record Writing: Purpose and Importance2. Lobbying and Networking3. Use of Programme Media and Mass Media Placement in the communities4. Village/ communities visit Observe agency functioning5. Practice the methods of working with individuals and groups in the agency6. Practice the Skills in observation, listening, group discussion and report writing.
Suggested Readings: <ol style="list-style-type: none">1. Columbia University. (2015). Handbook for Student Social Work Recording, School of Social Work2. Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi: Rawat Publication3. Kumar, S. (2002). Methods for Community Participation: A Complete Guide for Practitioners. London: ITDG Publishing.4. Narayana Rao, S. (2002). Counselling and Guidance. Tata McGraw-Hill Publishing Company Ltd5. O'Hagan, Kieran, et al (2003) Competence in Social Work Practice – A Practical Guide

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Syllabus

Semester	VI
Course Code	A160601T
Course Title	Social Legislation and Policy
Credit	4
Course Objective: <ol style="list-style-type: none">1. To develop critical understanding among the learners about the various relevant Legislations, Issues in the realm of social policy, planning.	

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2. To develop amongst the learners an understanding of the scope and modes of social work intervention in policy formulation and the planning process at different levels.

Learning Outcome: After successful completion of the syllabus, learners will be able to:

1. Able to understand concept of social welfare and social welfare administration
2. Able to understand the Structure and components of social welfare administration

Unit	Course Content
I	Legislation <ol style="list-style-type: none">1. Legislation: Concept, Meaning and Definition2. Functions of Legislation3. Process of Making Legislation4. Important Law Making Institutions in India Social Legislation <ol style="list-style-type: none">1. Social Legislation: Concept, Meaning and Definition2. Needs and Objectives of Social Legislation3. Welfare State; Legal-aid and Legal and Public Advocacy
II	Social Legislations in India <ol style="list-style-type: none">1. Salient Features of Dowry Prohibition Act (1961) and its Amendments; Salient Features of Protection of Women from Domestic Violence Act (2005);2. Salient Features of Child Labour Prohibition and Regulation Act (1986) and its Amendments; Salient Features of Juvenile Constitution of India <ol style="list-style-type: none">1. History of Drafting of Indian Constitution2. Preamble; Fundamental Rights and Duties; Directive Principles of State Policy
III	Introduction to Social Policy <ol style="list-style-type: none">1. Social Policy: Concept, Definitions, Characteristics and Objectives2. Social Policy: Principles, Models, and Determinants Understanding Social Planning <ol style="list-style-type: none">1. Social Planning: Concept, Definitions and Objectives2. Social Planning: Principles, Functions and Types Social and Economic Planning3. Planning Commission and Niti Aayog: Structure and Functions
IV	Nature and Concept of Development <ol style="list-style-type: none">1. Social Development: Concept, Definition, Objectives and Prerequisites2. Economic Development: Concept, Definition, Objectives and Prerequisites3. Sustainable Development: Concept, Definition, Objectives and Goals Human Development <ol style="list-style-type: none">1. UNDP and Human Development2. Human Development Indicators3. Approaches to Human Development

Suggested Readings:

1. Bakshi PM (2007), Constitution of India, Delhi: Universal Law Publishing House
2. Basu, D. D. (2015). Introduction to Constitution of India. 22nd Edition. Mumbai: LexisNexis.



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3. Gangrade KD (1978), Social Legislation in India, New Delhi, Concept pub
4. Gaur K. D. (2004) A Text Book on the Indian Penal Code, Delhi: Universal Law Publication Co. Government of India. (1956), Social Legislation, New Delhi, Govt. of India
5. Kulkarni, P. D. (1979). Social Policy and Social Development in India, Madras: Association of Schools of Social Working India
6. Dr. G.K. Agrawal "Welfare and Social Legislation in India (Hindi)", sbpd publishing house

Subject: Social Work

Syllabus

Semester	VI
Course Code	A160602T
Course Title	Counselling and Guidance
Credit	4
Course Objective: <ol style="list-style-type: none">1. To Understand the concept of counselling its stages, types, tools and competencies of a counsellor.2. Acquiring knowledge about communication, its process and various aspects.3. To Familiarize with the roles and skill that are essential for counselling and communication for social workers.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ol style="list-style-type: none">1. To understand the basics of counseling and guidance2. Able to understand the theories of counseling3. Able to develop application of various counseling techniques with special groups4. Able to understand linkages of counseling and guidance in Social Work	
Unit	Course Content
I	Introduction to Counseling and Guidance <ol style="list-style-type: none">1. Concept and Definitions of Counseling and Guidance2. Principles of Counseling3. Counseling Process (Assessment, Intervention, and Termination) Counseling Process <ol style="list-style-type: none">1. Assessment2. Intervention,3. Termination
II	Techniques and Procedures of Guidance <ol style="list-style-type: none">1. Counseling Techniques Theories of Counseling <ol style="list-style-type: none">1 Theories of Counseling2 Ethical considerations in Counseling
III	Counseling With Special Groups <ol style="list-style-type: none">1. Characteristics and Needs of Special Groups2. Counseling and Guidance with Delinquents, School Drop-outs, HIV - AIDS Patients,3. Processes and Social Work Intervention

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	Individual 1. Understanding Individual 2. Advantages and Characteristics of individual Counseling
IV	Group Counseling and Guidance 1. Understanding Group Dynamics and Group Process Skills of Group Facilitation (including dealing with conflict). Special Problem 1. Nature of Behaviour Problems 2. Problems of Children 3. Problems of Adolescents 4. Identification of Behaviour Problems 5. Types of Behaviour Problems 6. Causes of Behaviour Problems 7. Personal and Social Needs 8. Suggestions for Dealing with Behavioural Problems Remedial Measures 9. Role of Teachers, Parents, Counsellors/Psychologist
Suggested Reading 1. Nayak, A. K. (2007). Guidance and counselling. New Delhi: APH Publishing. 2. Nugent, F (1990) An introduction to the profession of counselling. Columbus, Ohio: Merrill Pub. co. 3. V.C. Pandey (2007) Educational Guidance and Counselling Paperback -	

Subject: Social Work

Syllabus

Semester	VI
Course Code	A160603P
Course Title	Field Work Practicum-V (In Specialty)
Credit	2
Course Objective: 1. Understand the Characteristics of social systems and their dynamics. 2. Develop the capacity for self-direction, growth, and change through self-awareness. 3. Develop the ability to examine the process of programme management and participate in the effort at various levels.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: 1. To understand the agency set up in relation to service delivery system. 2. To understand the needs, problems and Programmes for different target groups 3. To network with other organizations 4. To develop Skills in report writing and use of supervision.	
Course Content	
Field Work Tasks /Activities	
1	Familiarisation with agency, its objectives and Programmes.

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	2	Familiarisation with Community people and prepare Community profile.
	3	Explore and analyse the needs, problems and re- sources of individuals, groups and communities.
	4	Organize activities with groups of women, children, youth and other population groups.
	5	Mobilize resources and development work with other institutions/organizations working in the neighbouring areas.
	6	Understand power structure of surrounding area and of local Community leaders and stakeholder

Subject: SOCIAL WORK PROFESSION

Syllabus

Semester	IST
Course Code	A160701T
Course Title	Social Work Profession and Practice
Credit	4
Course Objective:	
1. Enable students understand and differentiate social work and do the related terms	
2. Understand the context of emergence of social work as a profession	
3. To impart learner idea about the historical development of professional social work in India and abroad.	
Learning Outcome: After successful completion of the syllabus, learners will be able to:	
1. Able to understand and differentiate social work and other related terms.	
2. Able to understand the context of emergence of social work as a profession.	
3. Able to develop idea about the historical development of professional social work in India and abroad.	
Unit	Course Content
I	
1a	Social Work: Meaning Definition Objective and Assumptions
1b	Social Work: Principle, Value and Philosophy Social Work areas: Green social work, Radical social work, feminist social work
II	
2a	History of professional social work in UK history of professional social work in USA, History of Professional Social Work in India.
2b	Social Service, Social Reform, Social Welfare, Social Defense, Social justice, and human rights.
III	
3a	Professional attributes and Social Work Skills For Social Work
3b	Professionals role and functions of professional social worker

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	code of ethics and ethical practice.
IV	
4a	Major associations of Professional Social Work (National) NAPSWI, ISPSW
4b	Major associations of professional Social Work (International) NASW, IASSW, IFSW
Suggested Readings:	
1.	Allan, June; Pease, Bob; & Briskman, L., 2003. <i>Critical Social Work: An Introduction to Theories and Practice</i> , Jaipur: Allen & Unwin, NSW/Rawat Publications Chaudhary, D.Paul (1992); <i>Social Welfare Administration</i>
2.	Bogo, Marion, 2006. <i>Social Work Practice: Concepts, Processes, and Interviewing</i> , Columbia University Press
3.	Compton, B. R., 1980. <i>Introduction to Social Welfare and Social Work: Structure, Function and Process</i> , The Dorsey Press, Irwin-Dorsey (Homewood, Ill, Georgetown, Ont.).
4.	Coulshed, Veronica & Orme, Joan, 2006. <i>Social Work Practice (4thEdn.)</i> , Palgrave Macmillan.
5.	Derezotes, David S., 2000. <i>Advanced Generalist Social Work Practice</i> , Sage Pub., New Delhi
6.	Dubois, B. & Miley, K. K., 2005. <i>Social Work: An Empowering Profession</i> , Allyn and Bacon, London
7.	Higham, Patricia, 2000. <i>Social Work: Introducing Professional Practice</i> , SAGE, 2006
8.	Kulkarni, P.D., <i>The Indigenous Base of Social Work Profession in India</i> , IJSW,54(4)
9.	Kumar, Hajira, 1994. <i>Social Work: An Experience and Experiment in India</i> , Gitanjali Publishing House, Delhi

Subject: Social Work with Individuals

Syllabus

Semester	II
Course Code	A160702T
Course Title	Social Work with Individuals
Credit	4
Course Objective:	
1.	Developing in-depth knowledge of social case work and its application to filed.
2.	Developing the social case work skills to be applied in different settings.
3.	Understanding various approaches to social case work.
Learning Outcome: After successful completion of the syllabus, learners will be able to:	
1.	Able to develop in-depth knowledge of social case work and its application to filed.
2.	Able to understanding various approaches to social case work.
3.	Able to know the social case work skills to be applied in different settings.

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Unit	Course Content
I 1a 1b	Social Casework: Historical development of SCW as a Method of Social Work. Social Casework: Meaning, Definition and Objectives, Assumptions, Values, Scope and Need Some Concepts of Social Casework: Social Environment, Person in Environment. Code of Ethics in Social Casework Social Case Work: Client-Worker relationship
II 2a 2b	Social Casework: Generic and Specific Principles Social Casework: Components- The Person, The Problem, The Place and The Process Social Casework Process: Intake, Study, Diagnosis, Treatment, Termination, Evaluation and Follow-up. Role of Professional Caseworker
III 3a 3b	Social Casework Approaches: Psycho-Social, Psycho-Analysis, Problem Solving. Eclectic, Crisis and Family Intervention Approaches to Social Casework Social case work practice in different settings- correctional, family, health and crisis situation. Social case work practice with people (rape, victims, disabled etc.) and oppressed group (minorities, SCs/STs etc.)
IV 4a 4b	Tools of Social Casework: Interview observation, home- visit, recording and counseling Skills of Social Casework: Introducing, Listening, Questioning, Communication, Observation and Expression of Attitude Techniques of Social Casework: Interviewing, Clarification, Reality Perception, Counseling, Ego Strengthening and Insight Development, Environmental Manipulation, Behavior Modification, Communication, Home Visit and Referrals.
References: <ol style="list-style-type: none">1. Hamilton, Gordon (2013) The Theory and Practice of Social Case Work, Rawat Publication, New Delhi.2. Keats, Daphne (2002) Interviewing – A Practical Guide for Students and Professionals, New Delh Viva Books Pvt. Ltd.3. Pearlman, H H. (1957). Social case work: a Problem Solving Process. Chicago: University of Chicago.4. Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practices and Perspectives (Models of Casework Practice), Vol. II, Ch.3, Jaipur: Mangal Deep Publication.5. Gorden, Hamilion (1951): Theory and Practice of Social Case Work.6. Grace Mathew (1997): An Introduction to Social Case Work.7. H.H. Perlman (1957): Social Case Work: A Problem Solving Process.8. Allen Pincus and Anne Minhan (1983): Social Work Practice: Model and Method.9. R.K. Upadhyay (2003): Social Case Work: Therapeutic Approach.	



Subject: Social Work with Groups

Syllabus

Semester	III
Course Code	A160703T
Course Title	Social Work with Groups
Credit	4
Course Objective: <ol style="list-style-type: none">1. Developing in-depth knowledge of social group work and its application to field.2. Developing the social group work skills to be applied in different settings.3. Understanding various approaches to social group work	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ol style="list-style-type: none">1. Development of understanding of Social group work concepts, theories, therapies and their application in Social Work Practice.	
Unit	Course Content
I	
1A	Social Group Work: Definition, Characteristics, Objectives, Significance, Scope and Assumptions
1B	Social Group Work: Component, Principles, Skills, Values and Ethics
II	
2A	Stages Of Group Development, Leadership: Types, Forms and Qualities of Good Leader
2B	Group Dynamics and Group Therapy: Types, Objectives and Medium
III	
3A	Models of Social Group Work, Recording in Social Group Work Supervision In Social Group Work
3B	Types, Principle Skill and Essential Conditions in Social Group Work
IV	
4A	Treatment Group and Task Group, Support Group, Educational Group, Therapy Group and Socialization Group
4B	Program Planning: Concept and Principles Evaluation Meaning and Contents.
Suggested Readings <ol style="list-style-type: none">1. H.H. Aptekar (1955): The Dynamics of Case Work and Counseling.2. C. Garvin (1972): Contemporary Group Work.3. F.P. Biestek (1957): The Case Work Relationship.4. Mary E. Woods and Florence Hollis (2000): Case Work: A Psychological Theory.5. Gisela Konopka (1963): Social Group Work: A Helping Process6. H. Northen and R. Kusland (2001): Social Work with Groups.7. H.Y. Siddique (2008): Group Work: Theories and Practices.	

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8. H.B. Trecker (1990): Social Group Work: Principles and Practices.
9. G.Wilson and G. Ryland (1949): Social Group Work Practice: The Creative Use of the Social Process
10. P. Misra (2009): Social Group Work: Principles and Practice
11. पी.डी.मिश्र. 2008. वैयक्तिक सेवा कार्य

Subject: Social Work

Syllabus

Semester	VII
Course Code	A160704T
Course Title	Human Growth & Development
Credit	5
Course Objective: <ol style="list-style-type: none">1. Learning about the major concepts and theoretical perspectives in psychology.2. Understanding the nature and development of human behavior in socio-culture concept.3. Imparting concepts related to social psychology.4. Enabling Students to understand the different theories.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">• Development of understanding of psychological concepts, theories, therapies and their application in Social Work Practice.	
Syllabus	
Unit	Course Content
I	Foundations of Psychology and Human Growth Cognitive Development: Basic Concepts and Theories; Life Span Perspective of Human Development; Development Tasks and Hazards in Various Life Stages.
ii	Human Personality and Psychological Disorders Personality: Definition, Concept and Theories; Psychological Disorders and Positive Health. Stress: Causal Factors and Management.
iii	Social Psychology Social Psychology: Nature, Scope Methods of studying Social Behavior. Social Perception, Scheme, Schematic Processing, Attribution. Attitude: Nature, Formation and Measurement; Public Opinion, Prejudices, Biases and Stereotypes; Leadership, Group Think, Crowd and Mob Behavior
iv	Therapeutic Approaches Psycho analytic Therapy, Client-Centered Therapy & Cognitive Therapies. Indigenous Therapies; and Bio-Feedback therapy.
Suggested Readings: <ol style="list-style-type: none">1. R.A Baron and D. Byrne (1998): Social Psychology.2. C.S. Hall and others (1998): Theories of Personality.3. Hurlock E.R. (1979): Introduction to Psychology.	

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4. Loid Dodge Farnald (2007): Psychology: Six Perspectives.
5. David G. Myers (2006): Psychology.
6. Rajendra K. Sharma and Rachana Sharma: (2007): Social Psychology.
7. Lena, Rolinson (1995): Psychology for Social Workers.
8. Jeffrey S. Navid (2007): Psychology: Concept and Applications.

Subject: Social Work

Syllabus

Semester	VII
Course Code	A160705P
Course Title	Orientation & Field Practicum
Credit	4
Course Objective: <ul style="list-style-type: none">● Give exposure to the students to various social welfare & development programmes and services.● Develop sensitivity towards the needs, problems and issues affecting the life and living of individuals & families, groups and communities and level of their consciousness.● Develop an understanding of agency's structure, function, service delivery system etc. and/or community, its characteristics, structure, nature and identities of people, dynamics of relationships, resources and opportunities.● Give an opportunity to learn to make use of professional relationship and referrals to deal with human problems.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">● Able to understand the importance of social work methods in field approach.	
Unit	Course Content
I	Tasks: <ul style="list-style-type: none">● Establishing contacts and rapport with the agency personnel and/or community people.● Get a self-orientation and prepare agency and/or community profile.● Regularly reporting to all concerned persons, perform the assigned tasks and work with agency personnel, volunteers and/or community people.● Self-assessment of field work experience. Components: <ol style="list-style-type: none">1. Orientation Programme2. Concurrent fieldwork <p>Orientation Programme: An orientation programme will be organized at the commencement of the course of the semester-1 of first year and at the beginning of semester-3 of second year respectively before starting concurrent field work. No student will be admitted after the commencement of the orientation programme. Orientation visits to welfare agencies and/or communities will be an integral part of the orientation programme. Attendance during orientation programme is compulsory.</p>

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Note: Concurrent field work will be required to be done simultaneously with class-room teaching of theory papers from the very beginning of the semesters (both odd and even) of first and second year and shall continue till the preparation leave before the commencement of the examinations. Two days in a week will be allotted to the students to perform concurrent field work.

Suggested Readings:

Subject: Social Work

Syllabus

Semester	VIII
Course Code	A160801T
Course Title	Social Work with Communities
Credit	5
Course Objective: <ul style="list-style-type: none">● Understand the concept and perspectives of community in social work practice● Develop a critical understanding of power relation and power structure in community;● Develop understanding of community organization as a method of social work; Develop key skills and capacities in student about Community level social work intervention	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ul style="list-style-type: none">● Able to understand the concept and perspectives of community in social work practice.● Knowledge about community, its structure, organization and role of worker as well as participatory Techniques in development.● Able to Develop a critical understanding of power relation and power structure in community;● Able to develop understanding of community organization as a method of social work;● Able to develop key skills and capacities about Community level social work intervention.	
Unit	Course Content
I	<ul style="list-style-type: none">● Community: Concept, Characteristics, Types and Functions● Community Organisation: Concept, Definition and Features● Community Organisation practices and Human Rights in community organisation practices
ii	<ul style="list-style-type: none">● Community Empowerment: concept & barriers of empowerment and cycle of empowerment.● Power Structure: Concept, range, dimensions, types and relevance to community organization.
iii	<ul style="list-style-type: none">● Community Organisation: Process, Skills and Principle● Community Organisation: Model: HY Siddiqui, Rothman● Role of community organizer

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iv	<ul style="list-style-type: none">• Concept and use of PRA, PLA, PAR• Concept of community chest• People's Participation: Concept, Meaning and Objectives
Suggested Readings: <ol style="list-style-type: none">1. Ross, M.G. (1967): Community Organization2. Dunham, Arthur (1958): Community Welfare Organization3. Murphy, GG (1954): Community Organization Practice.4. Gangrade, K.D. (1971): Community Organization in India.5. Siddque H.Y. (1997): Working with Communities: An Introduction to Community Work.6. G. Brager and H. Specht (1969): Community Organization.7. वर्मा, आ.बी.एस. एवं अतुल प्रताप सिंह(2015): सामुदायिक संगठन अभ्यास	

Subject: Social Work

Syllabus

Semester	VIII
Course Code	A160802T
Course Title	Social Welfare Administration
Credit	5
Course Objective: <ol style="list-style-type: none">1. Understand administration as method of Social Work2. Acquire knowledge about the basic principles and processes of administration	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ol style="list-style-type: none">4. Understanding of administrative policies and principles of social welfare administration.	
Unit	Course Content
I	Meaning, Definitions, Scope, Process and Skills, Social Welfare Administration in Government and Non-Government Organization
II	Social Welfare Administration and related concepts: Social Administration, Social-Service Administration, Social Security Administration, Welfare Administration, Social Work Administration.
III	Regarding Welfare and Development of Weaker and Vulnerable Sections of Society; Administration of Social Welfare Department at Central Level, Central Social Welfare Board, Fund Raising and Problems of Voluntary Organization.
IV	Policy Making, Planning, Organizing, Staffing, Directing, Coordination, Reporting, Budgeting, Communication, Report writing and Cost-Benefit Analysis
Suggested Readings: <ol style="list-style-type: none">10. Goel, S.L. and Jain, R.K. (1988): Social Welfare Administration (Vol. I and II)11. Chaudhary, D.Paul (1992); Social Welfare Administration12. Dubey, S.N. (1973): Administration of Social Welfare Programmes in India.	

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13. Kohli, A.S. (2013): Administration of Social Welfare.
14. Pathak, S. (2013): Social Work and Social Welfare.
15. Patt, Rino (2004): Social Welfare Administration: Managing Social Programmes in a Development Context.
16. Sachdeva, D.R. (1998): Social Welfare Administration in India.
17. Skidmore (1983): Social Work Administration
18. Verma, R.B.S. (2014): Introduction to Social Administration.

Subject: Social Work

Syllabus

Semester	VIII
Course Code	A160803T
Course Title	Social Science Concepts for Social Worker
Credit	5
Course Objective: <ol style="list-style-type: none">4. To understand the concept of social sciences.5. To Orient learner about contemporary Social sciences.	
Learning Outcome: After successful completion of the syllabus, learners will be able to: <ol style="list-style-type: none">4. Able to understand the concept of social sciences.5. Able to identify contemporary Social science issues.	
Unit	Course Content
I	Society: Concept, Characteristics & Types Social Group: Concept. Characteristics and Types: Primary Secondary and Reference Social Change and Control, Social : Concept Definition And Characteristics and Types; Theories Of Social Change: Cyclic and Linear; Socialization: Meaning Definition And Agencies
II	Malthusian Theory: Strength and Weaknesses, Criticism of Malthusian theory; Optimum Population Theory Leibenstein's Theory of Critical Minimum Effort; Demographic Transition Theory
III	Economic Development and Economic Growth; Sustainable Development Goals Concept of LPG (Liberalization, Privatization and Globalization)
IV	Basic Features of the Constitution of India Fundamental Rights, The Directives principles of state policy Police and Human Rights, Indian Judiciary and Human Rights, Welfare States Human and legal rights of women, female foeticide, Human rights; protection to the children (POCSO)
References: <ol style="list-style-type: none">10. Kingsley Davis (1969): Human Society.11. Ely Chinoy (1967): Society: An Introduction to Sociology.12. K.M. Kapadia (1966): Marriage and Family in India.13. Michael Haralambas (1980): Sociology.	

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14. R.K. Sharma (1997): Indian Society Institution and Change.
15. K. Verghese (1992): General Sociology.
16. ih-Mh- feJ- 2008% O;fDr ,oa lekt
17. B.B. Tandon and K.K. Tandan (1997): Indian Economy.

Subject: Social Work

Syllabus

Semester	VIII
Course Code	A160804T
Course Title	Social Problems Social Work Interventions
Credit	5
Course Objective:	
<ol style="list-style-type: none">4. To understand the concept of social problem.5. To Orient learner about contemporary Social Problems.6. To understand the Structural Problems of Society.7. To learn intervention Strategic resolving Social Action.	
Learning Outcome: After successful completion of the syllabus, learners will be able to:	
<ol style="list-style-type: none">2. Able to understand the concept of social problem.3. Able to identify contemporary Social Problems.4. Able to understand the Structural Problems of Society.5. Able to select and apply intervention Strategic resolving Social Action.	
Unit	Course Content
I	Conceptual Understanding of Social Problem: Concept, Nature Characteristics, Types and Causes Approaches and Methods to The Study of Social Problem; Social Deviance and Conformity: Concept, Nature and Characteristics
II	Contemporary Social Problems in India-I Poverty, Illiteracy, Unemployment, Corruption, Prostitution, Drug Addiction, Concept: Causes, Consequences Interventional Strategies of Each Problem
III	Contemporary Social Problem in India-II Terrorism Violation of Human Rights Juvenile Delinquency, Problems related to Environment, Problems of Rape Victim: Concept, Causes and Consequences; Interventional Strategies.
IV	Structural Problems of Society; Problems Of Scheduled Caste, Schedule Tribe, Other Backward Classes and Minorities Gender Discrimination, Domestic Violence: Causes, Consequences and Interventional Strategies.
Suggested Readings	

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12. Prabhu, PH, (1963). Hindu Social Organization, Popular Prakasham, Bombay.
13. Hutton J.H., (1983). Caste in India, Oxford University Press, Bombay.
14. Kapadia K.M. , (1966). Marriage and Family in India, Oxford University Press, Bombay.
15. Ram Ahuja, (1993). Indian Social System. Vedam Book House, Jaipur.

Subject: Social Work

Syllabus

Semester	VIII
Course Code	4
Course Title	Study Tour & Practicum Field Work
Credit	A160805P
Course Objective: <ol style="list-style-type: none">1. Imbibe the ethics and values of social work profession including attributes for the same.2. Develop an ability to narrate the experience/learning, assessment of services & resources and participate in service delivery.3. Practice the methods of working with individuals, groups and communities.4. Develop capacity to prepare process/method-oriented records.	
Learning Outcome: After successful completion of the syllabus, learners will be able to:	
Unit	Course Content
Tasks:	<ol style="list-style-type: none">1. Explore, analyze and find out the causative factors of needs and/or problems of individuals & families, groups and communities.2. Integrate theoretical knowledge with field practice i.e. methods, principles, skills & techniques of social work etc.3. Make official correspondence on behalf of agency and/or community4. Prepare records for all the processes involved.
Concurrent Field Work:	Concurrent field work will be required to be done simultaneously with class-room teaching of theory papers from the very beginning of the semesters (both odd and even) of first and second year and shall continue till the preparation leave before the commencement of the examinations. Two days in a week will be allotted to the students to perform concurrent field work. The students may be placed in social welfare agencies or open community settings to initiate and participate in the direct service delivery. A minimum of 15 hours (including report writing) per week of concurrent field work will be required for each student. On the basis of 14 weeks of field experience per semester, the students should accumulate 200 hours each semester or a total of 400 hours for two consecutive semesters.
Observation Visits/Study Tour:	Students of semester-1/3 will be given an opportunity to visit and observe various agency and/or community settings in order to know about the initiatives of governmental and non-governmental organizations towards social problems.

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